**Safe Work Method Statement**

**Form 007.2**

**SAFE WORK METHOD STATEMENT (PART 1)**

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| **Job: CHAINSAW OPERATION** | **Document Reference** |
| **Department: TRACKS & SURROUNDS MAINTENANCE****Section: MAINTENANCE / GROUNDS****Work Area: EXTERNAL** | **No:** |
| **Revision Date:****Manager’s Approval:****Manager’s Name:** |
| **Key Safety Plant / Equipment / (including P.P.E.)** | **Safety Checks / Hazardous Substances** |
| * Safety glasses, earmuffs, steel cap boots, gloves.
 | * Physical inspection of chainsaw
* Fuel containers labeled as required for hazardous substances
* Physical inspection of work areas for foreign material
 |
| **Codes of Practice Legislation: Applicable to Work? Y/N** **If Yes, state:** | **External Considerations** |
| **Person required to carry out work** | **Duties & Responsibilities** | **Qualifications / Experience / Training required to do work** |
| Appointed ground staff | * Cutting/trimming tree limbs
 | TAFE courseCross cuttingFelling |

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| **SAFE WORK METHOD STATEMENT (PART 2)**  | **Document Reference:** |
| **Job: CHAINSAW OPERATION** | **No:** |
| **Procedure (in steps)** | **Possible Hazards in Executing Procedure** | **Key Safety Controls and Associated Procedures** |
| Prior to starting chainsaw: inspect safety interlock /chain tension, sharpness of blade, fasteners, parts, guards, handle, throttle, fuel leaks | Muscle strainLacerations and abrasionsFire and explosions | Correct manual handling techniquesPlace chainsaw on level surface at approx. waist height |
| Conduct physical inspection of work area | Foreign materials / slips and falls | Approved gloves, containers for foreign material, correct shoes / boots, clothing |
| Erect physical barrier and erect signs | Sunburn, fatigue, dehydration, insects, vermin, snake and spider bites | Personal protective equipment, face shield, insect repellant, water bottle. |
| Refuel chainsaw as required | Fuel spillageFire & explosion | Ensure refuelling is undertaken in area with containment bunding/berm, away from drains & spill kit is available.Ref: Refuelling Procedure. Keep clear of ignition sources including mobile phones & microwave ovens. |
| Start-up chainsaw | Strain and sprain injures  | Select an area clear of refueling and bystanders |
| Place chainsaw on firm level ground | Lacerations | Do not drop start |
| Don’ t leave chainsaw unattended |  |  |
| Once started unlock bar and use throttle | Lacerations | Below shoulder height |
| Use appropriate training techniques | Lacerations | Ensure secure, stable footing before commencing cutUse properly-fitting PPE – gloves, safety goggles/glasses, earmuffs & enclosed boots |
| Do not use in poor light | Person injury, slips, trips and falls | Do not use in poor light or wet conditions |
| When turning off ensure bar is locked and do not touch blade | Lacerations, abrasions, burns | All blade of chainsaw to cool down before cleaning |
| Clean-off debris from chainsaw | As above | Do not use water hose for cleaning |
| Return to secure storage | Strain injury | Correct manual handling techniques |
| Replace bar cover & check for faults |  | As above |